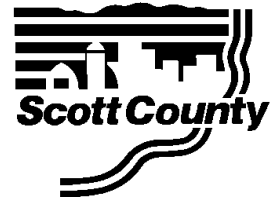


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Addendum 1

July 3, 2019

#19471 Law Enforcement Operations Staffing Study-questions and answers

Question #1

Page 8 - Item #1: Notes a request for solutions related to changes to the operating model of the sheriff's department, as well as a "proposed timeline." Please clarify what the proposed timeline language specifically relates to (in other words, what is specifically expected of the consultant for this particular item and will details about the new operating model be provided at the beginning of the project?

Answers

The timeline as it relates to the implementation of law enforcement in the entire county. If this requires additional staffing, what would be the proposed timeline for adding the staffing to the Sheriff's Office, for which positions, and what would be the order that the positions are filled.

Question #2

Page 9 - Item #5: Is the consultant expected to design/outline autonomous patrol areas (APAs) and their associated geographical boundaries as part of this study? If so, is there an existing APA in place? Is calls for service (CFS) data available for existing APAs?

Answers

There are currently 3 rural patrol areas (APAs) with calls for service data available. The consultant should evaluate the data to make recommendations of changes to the number of patrol areas and changes to the boundaries. The consultant should take into consideration the change of operating model to determine if new geographical patrol areas need to be established in the cities of Davenport and Bettendorf which are not included in the current patrol areas.

Question #3

Page 9 - Item #6: Please provide more specific details on consultant expectations related to the computer forensics expert staffing position. Is this position already authorized or otherwise in place? Is the consultant responsible to provide justification for the position and/or identify funding sources?

Answers

Two computer forensic examiners currently work for the City of Davenport Police Department with a large backlog. The Scott County Sheriff's Office sends technology related evidence to the police department to be analyzed. The consultant should evaluate and make suggestions on the need for a Scott County examiner. Two past examiners have since left the Sheriff's Office. The consultant would not be required to find grants or funding sources.

Question #4

Page 9 - Item #7: Please provide more specific details on consultant expectations related to law enforcement contract work and grants. Is the consultant required to simply provide recommendations or are we required to identify grant/funding sources for one or both of these deliverables?

Answers

The consultant may offer suggestions of possible contracts with public or private entities based on experience or knowledge of other agencies.

Question #5

Page 9 - Item #8: Please provide some specific details on what the "additional items" language relates to. As you know, a comprehensive study often identifies multiple areas for consideration; however, services are bid upon specific operational parameters. As additional items are identified that deviate from the primary areas of focus, is the consultant expected to provide additional services, or will there be opportunities to complete additional/future phases of this project?

Answers

Additional items discovered as part of the study is based on items discovered by the consultant that would normally be evaluated as part of your comprehensive study but have not been included in the RFP. The consultant should take this into consideration when forming a bid along with an explanation. There are no future phases of this project.

Question #6

Page 9 - Scope of Services Desired: This paragraph notes, "... consideration of the sheriff's office integration with other law enforcement agencies in the county and the [SECC]." Is there consideration of combining the sheriff's office with another agency(s) or is this more of a theoretical consideration? In other words, is this an expectation to determine how best to integrate sheriff's office duties with those from other agencies in the region?

Is the sheriff's office responsible for staffing and oversight of the SECC?

Answers

There is no intention to integrate agencies in the county but as part of a change of operating model the Sheriff's Office must determine how to best integrate services with other agencies in the county. The Sheriff's Office does not staff SECC but does have the ability to request changes in operating procedures within SECC to best suit changes within Sheriff's Office operations.

Question #7

Calls for Service Data: Is this information readily available in a digital format? If so, for how many years?

Arrest/Citation Data: Is this information readily available in a digital format? If so, for how many years?

Officer Activity: Is there any data available related to officer activity (self-initiated, reactive, etc.) within all functional areas of the department? If so, for how many years?

Answers

Calls for Service Data, Arrest/ Citation Data, and Officer activity is available in digital format back to 2011

Question #8

We understand that answers are being issued by 7/8, with proposals, hard copy and electronic upload, due on 7/11. We will need to ship our proposal on 7/9 to meet to meet this deadline. Would the County consider extending the due date for proposals in order to allow adequate time for answers to be incorporated and to allow for shipping?

Answers

No, there will not be an extension of the date, expectation is the answers will be available before the 8th, if possible.



Question #9

The RFP indicates that in the future, the Sherriff's Office will be enforcing laws in the entire county. Does this mean that they will be taking calls for service/criminal incidents in the cities of Davenport and Bettendorf proactively, or will those communities still maintain primary response duties over calls for service in their communities?

Answers

In the future, the Sheriff's Office will proactively enforce laws and investigate crime within the Cities of Davenport and Bettendorf. Deputies will respond to calls for service, criminal incidents, and motor vehicle accidents as a secondary response agency.



Question #10

Does the Sheriff's office have any grants for patrolling any of the other communities within Scott County?

Answers

The Sheriff's Office does not have any grants for patrolling other communities, but does have a GTSB grant for traffic patrol and a contract for patrolling the Cities of Long Grove and Dixon.



Question #11

The RFP indicates that the County is seeking proposals to study the "Sheriff's Office operations division." Please confirm that this would not include a study of the jail.

Answers

This Study does not involve the jail, jail operations, or jail staffing.



Question #12

Although it is understood that the study would evaluate the interactions with other law enforcement agencies, and interactions with the SECC, please confirm that the study would not include a staffing/operations study of the SECC.

Answers

This study will not include the staffing or operations of SECC, however the consultant should know that Scott County has a consolidated dispatch center which was formed from three separate centers in the past.



Question #13

The proposal describes a desire for "benchmarking to other similar counties." Does the County have a list of similar counties to use as benchmarks, or would that be left up to the contractor?

Answers

The Scott County Sheriff's Office has current staffing levels for all 99 counties in Iowa to provide to the consultant. The Sheriff's Office will identify similar counties in Iowa to use as benchmarks. The consultant should also compare staffing levels to Rock Island County, Illinois, which is part of the Quad Cities. Scott County does not have staffing levels for Rock Island County. The consultant should identify options for dividing up patrol areas using examples of other Sheriff's Offices. Identifying those sheriff's offices would be left up to the consultant. The consultant may provide other recommendations using benchmarks from other sheriff's offices at their own discretion

Question #14

The proposal requirements on page 11 reference design and construction in items b and e. Can the County confirm that these were unintentional and make any necessary changes to the requirements?

Answers

Items B and E on page 11 were unintentional. There is no design work, construction work, or need for design staff as part of this study.
